



**TAYSIDE BIODIVERSITY PARTNERSHIP
MANAGEMENT TEAM MEETING**

Tuesday 9th February, 2010

Perth College, Perth

DRAFT MINUTES OF MEETING

Present:

Martin Price (Chair) (MP)	CMS, Perth College
Pam Coutts (PC)	Angus Council
Esther Rogers-Nicoll (ERN)	Perth & Kinross Council
Catherine Lloyd (CL)	Tayside Biodiversity Partnership
Jin Park (Secretary)	CMS, Perth College
Douglas Calderwood (DC)	Perth Quality of Life Trust (Item 1-2 only)
Evelyn Kerr (EK)	Perth Quality of Life Trust (Item 1-2 only)
Carolyn Deasley (CD)	Scottish Natural Heritage (Item 1-2 only)

Apologies:

Chris Stark	Forestry Commission (Scotland)
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		Action
2	<p><u>SITA Tayside Biodiversity Action Fund</u></p> <p>a) 2011 Funding and Beyond - Update DC explained that funding lodged with Perth & Kinross Quality of Life Trust for the SITA TBAF is safe for 2010-2011. A decision regarding 2011 onwards will be made in August 2010.</p> <p>b) <u>Project Assessment Panel</u></p> <p><u>Orchard 800</u> Everyone agreed that although there was a biodiversity element in the project, it was predominately community-based and funds could be found from the PQLT instead. Recommendation: Reject; DC to take forward within PQLT.</p> <p><u>Perth and Kinross Council Swift Project</u> The application requested mainly staff costing and nest boxes. Panel members would like to see specific locations for nest box trial areas and an interim report. It was agreed that a Tayside Biodiversity Advice Note only should be planned for this autumn, reviewing the potential for working with Concern for Swifts Scotland on a larger Scotland-wide handbook during 2011-12, funding permitting. Back-filling of the Rangers' part-time post would be essential as far as Entrust criteria was concerned to enable this Project Officers' post to be considered. Funding for Phase 2 will be reconsidered in September if further funding for TBAF is confirmed by SITA Trust. Recommendation: HIGH priority, £15,000</p> <p>e) <u>Plans for Reception / Publicity May 2010</u> CL reported that no location had been confirmed, although costs had been obtained for the Birnam Institute. It was confirmed that £1,000 could be made available from the SITA TBAF promotions budget to pay for the venue and buffet. Date still to be agreed. Angus was suggested as a next location. PC will look for accommodation and costs in Angus.</p>	PC
3	<p><u>Minutes of Meeting held on 09 November 2009 and Matters Arising</u> The minutes of the previous meeting were approved.</p>	

4	<p><u>Funding Issues 2010-2013 and TBP beyond March 2010</u></p> <p>MP reported that Dundee City Council had decided to withdraw from the partnership after the current financial year, and to spend the amount currently allocated to the TBP on fulfilling the biodiversity duty in the city of Dundee. The Management Team was shocked by the short notice as well as the loss of a key partner. The team explored possibilities of filling the financial gap caused by Dundee's absence. MP will write to Merrill Smith (MS) at Dundee to propose that, until 30 September 2010, Dundee City Council continues to employ Iain Campbell, provide part of CL's salary after she is employed by Perth & Kinross from April, and allow CL to use office space in Dundee. The letter will also note that the decision from Dundee City Council may put in jeopardy the Biodiversity Festival, which includes 25 events in Dundee, and that the TBP is optimistic to get Leader funding for the Festival. This letter will be circulated to the management team members before sent to MS.</p>	MP
5	<p><u>Work Programme / Co-ordinator's Report</u></p> <p>CL reported on Priorities 2009-10 and provided suggested priorities for next six weeks which included presentations and talks; managing existing projects; preparing for a move to Perth. PC asked CL to provide information about biodiversity in Angus so that it could help set Angus SOA indicators for biodiversity. ERN will provide CL with an updated list of architects and developers in PK to distribute the remaining planning manuals. It was agreed that development of the 'Nature on Track' education pack could be delayed until after the Festival if necessary. The management team were sympathetic to CL and IC's heavy workload, and suggested CL delayed a decision to go ahead with her Carpel Tunnel operation for one week to enable the meeting above to go ahead. Because of the workload expected in March, CL suggested she could use up her holiday entitlement instead of taking sick leave; this would enable her to work from home for part of the time if necessary.</p>	CL ERN
7	<p><u>TBP Festival</u></p> <p>CL noted that the title of the Festival was being reconsidered after a request from Leader. News of the funding would be known c8th March. There were currently c120 events in the programme and more being planned. CL thanked PKC and AC for contributing funds to the event.</p>	
8	<p><u>TBP Website</u></p> <p>CL reported that visitor numbers had slightly fallen, but that the overall reaction to the reviewed website has been very positive.</p>	
9	<p><u>Finances</u></p> <p>CL reported on the huge amount of work done by Iain Campbell to produce a comprehensive balance sheet spanning 2007-10. Allocation of ring-fenced funds for specific projects appear to have gone awry (for example the ZOOM In2 project and the Orchard Festival) and this will be investigated as soon as possible so that the situation is clear before the Partnership's departure from Dundee.</p>	
10	<p><u>AOCB</u></p> <p>After 6 years, MP wishes to retire as Chair of the TBP and suggested that Dennis Dick could take on this role after the next Management Team meeting. Mr Dick has indicated his interest and will be invited to next Management Team meeting.</p>	MP
11	<p><u>Date of Next Meeting</u></p> <p>10 AM, 20th April 2010 at Perth College (<i>subsequently changed to 10am, Friday 16th April, at Perth College</i>).</p>	